



# REGISTRATION FORM

## WHERE DID YOU HEAR ABOUT THIS EVENT?

**NOTE: Please send your completed Registration Form to Michelle Venter. Email: michelle@arbitrators.co.za  
Upon receipt of your tax invoice, make payment referencing the corresponding invoice number and email proof of payment.  
Your registration will be confirmed by a receipt of payment.**

## BANKING DETAILS:

Account holder: The Association of Arbitrators (Southern Africa) NPC  
 Bank: First National Bank Ltd      Current account number: 628 138 641 06  
 Branch: Sandton City      Branch code: 254 605

Closing Date for Registration	CONSTRUCTION CONUNDRUMS (31 May 2022, 14:00 to 17:00), Webinar Mr Alastair Hay; Mr Steve Poorter; Mr Richard Hoal; Mr Johan Richards	Cost Incl. VAT	Register
30 May 2022	AoA Membership No.: _____ AoA Member: _____ Non-member: _____	R200 R300	<input type="checkbox"/> <input type="checkbox"/>

## PERSONAL DETAILS:<sup>1</sup>

**NOTE: For Attendance Certificate purposes, please state your:**

- Full names as stated in your ID/Passport document;
- Contact details;
- ID number;
- Company name.

Title: _____	Physical Address: _____
Surname: _____	_____
First Name: _____	_____
Other Names: _____	Code: _____
AKA Name: _____	Postal Address: _____
ID/Passport No.: _____	_____
Date of Birth: _____	Code: _____
Email: <sup>2</sup> _____	Tel. (Day): _____
Fax: _____	Tel. (Evening): _____

## INVOICE DETAILS:

**NOTE: In order to receive a VAT invoice, the details below must be completed in full. Mark "VAT Reg No." as "N/A" if the invoice is to be made out in your personal name and you are not registered as a VAT vendor.**

Company: _____	VAT No.: _____
Email: _____	Tel. No.: _____
Physical Address: _____	Postal Address: _____
_____	_____
Code: _____	Code: _____

## CONFIRMATION:

I accept the Terms and Conditions of the Association of Arbitrators (Southern Africa) NPC, as stated on page 2.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> The AoA will not share your personal data without your consent. However, in processing your personal data, the AoA may share it with third party processors such as payment processors, email management and distribution tools, and/or data storage providers.

<sup>2</sup> This is the email address to which your link to the webinar will be sent. Please ensure that you use this email when logging into the webinar.

<b>TERMS AND CONDITIONS:</b>	
<b>Cancellation Policy</b>	The full event fee is payable if an attendee cancels less than 7 days prior to the training course. A substitute attendee is welcome up to 24 hours prior to the training course, provided the training course fee has been paid.
<b>Payment Terms</b>	Payment of the event fee (or, if agreed by the AoA, the official purchase order) must be received by the AoA prior to the event. Each attendee must sign the Attendance Register and complete an Event Appraisal Form. The AoA reserves the right to refuse admittance to any of its events by any attendee who has outstanding moneys owing to the AoA.
<b>Event Starting Time</b>	The event will start at the exact advised time and the webinar workshop will be locked for security purposes. No attendee will be allowed to enter the webinar workshop after the event has been locked. Please ensure that you sign into the webinar workshop timeously.
<b>Postponement of Event</b>	Part of the benefit of the AoA events comes from the interaction between attendees. Should the AoA believe that the number of attendees for any event is insufficient for this purpose, the AoA reserves the right to: <ul style="list-style-type: none"> <li>• Postpone the event to a later stage; and</li> <li>• Refund in full any payments received from attendees should the attendees not wish to attend the event;</li> <li>• Cancel subject to COVID-19 pandemic travel regulations in South Africa.</li> </ul> Should bandwidth connectivity difficulties be experienced at the time of the event, the AoA reserves the right to postpone the event to a later stage.
<b>Copyright</b>	All materials Copyright © Association of Arbitrators (Southern Africa) NPC. All rights reserved. Not to be copied or used for any other purpose without written permission.
<b>Personal Information</b>	The AoA will not share your personal information without your consent. However, in processing your personal information, the AoA may share it with third party processors such as payment processors, email management and distribution tools, and/or data storage providers.
<b>Disclaimer</b>	<b>The AoA's events and the notes handed out thereat are intended for general training purposes only and do not constitute professional advice.</b>
	<b>Attendees agree that the AoA shall not be responsible for any injury to, or death of, any person or the loss or destruction of, or damage to any property on the AoA's premises, whether arising from fire, theft or any cause, and by whomsoever caused or arising from the negligence (gross or otherwise) or wrongful acts of any person in the employment or under delegation or instruction of the AoA.</b>
<b>Non-variation / Relaxation</b>	No variation of these terms and conditions shall be of any force or effect unless reduced to writing and signed by the student and a duly authorised representative of the Association. No failure of the Association to insist upon strict compliance with any of these terms or conditions shall not constitute a waiver of or otherwise limit any of the Association's rights or remedies.
<b>NOTE:</b>	
<b>A link to the webinar workshop will be emailed to each attendee, who has registered and paid in full, starting 1 day prior to the date of the event. Attendees will receive an email from the Zoom system, addressed to the email address stated under the 'Personal Details' section of this Registration Form. Please check your spam mailbox should you not receive the said email.</b>	