



# Mediation: 1-Day Online Extension Course

## 2022 ENROLMENT FORM

(Note: Please complete 1 form per student.)

**NOTE: When completing this enrolment form, please have reference to the course brochure for further details.**

**WHERE DID YOU HEAR ABOUT THE ASSOCIATION OF ARBITRATORS (SOUTHERN AFRICA) NPC'S (the Association) COURSES?**

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**BANKING DETAILS:**

Account holder: The Association of Arbitrators (Southern Africa) NPC  
 Bank: First National Bank Ltd  
 Current account number: 628 138 641 06  
 Branch: Sandton City  
 Branch code: 254 605

Closing Date for Enrolment	Course	Cost Incl. VAT	Register
27 May 2022	Mediation: 1-Day Online Extension Course Wednesday, 1 June 2022, 08:30 to 15:30	R2 875.00	<input type="checkbox"/>

**STUDENT'S DETAILS:<sup>1</sup>**

**NOTE: Please state your full names as contained in your Identity/Passport Document.**

<b>Title:</b>	.....	<b>Surname:</b>	.....
<b>First Name:</b>	.....	<b>Other Names:</b>	.....
<b>Gender:</b>	.....	<b>Nationality:</b>	.....
<b>Date of Birth:</b>	.....	<b>ID/Passport No.:</b>	.....
<b>Cell:</b>	.....	<b>Email:<sup>2</sup></b>	.....
<b>Tel. (Day):</b>	.....	<b>Tel. (Evening):</b>	.....
<b>Postal Address:</b>	.....	<b>Home Physical Address:</b>	.....
	.....		.....
<b>Province:</b>	<b>Code:</b> .....	<b>Province:</b>	<b>Code:</b> .....
<b>Country:</b>	.....	<b>Country:</b>	.....
<b>First Language:</b>	.....	<b>Other Languages:</b>	.....

<sup>1</sup> The Association will not share your personal data without your consent. However, in processing your personal data, the Association may share it with third party processors such as payment processors, email management and distribution tools, and/or data storage providers. For all mediation training, the Association will share your name and email address with the Society of Mediators.

<sup>2</sup> This is the email address to which your link to the webinar will be sent. Please ensure that you use this email when logging into the webinar.

**INVOICE DETAILS:****NOTE:**

In order to receive a tax invoice, these details must be completed in full. Mark "Company" and/or "VAT No." as "N/A" if the invoice is to be made out in your personal name and you are not a registered VAT vendor.

<b>Company:</b>	.....	<b>VAT No.:</b>	.....
<b>Attention:</b>	.....	<b>Email:</b>	.....
<b>Fax No.:</b>	.....	<b>Tel. No.:</b>	.....
<b>Postal Address:</b>	..... ..... .....	<b>Physical Address:</b>	..... ..... .....
<b>Province:</b>	<b>Code:</b> .....	<b>Province:</b>	<b>Code:</b> .....
<b>Country:</b>	.....	<b>Country:</b>	.....

**MEMBERSHIP DETAILS:****NOTE:**

For Membership Application forms, please contact: [coursecoordinator@arbitrators.co.za](mailto:coursecoordinator@arbitrators.co.za).

<b>Association Member:</b>	<b>Yes:</b> <input type="checkbox"/>	<b>No.:</b> <input type="checkbox"/>	<b>Membership No.:</b> .....
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**CONFIRMATION:**

I accept the Terms and Conditions for the Association of Arbitrators (Southern Africa) NPC as stated hereunder and contained in the Association's application form for Associate Membership.

<b>Signature:</b> .....	<b>Date:</b> .....
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**TERMS AND CONDITIONS:**

<b>Cancellation Policy</b>	The full course fee is payable if a student cancels less than 7 days prior to the training course. A substitute student is welcome up to 24 hours prior to the training course, provided the training course fee has been paid.
<b>Payment Terms</b>	Payment of the course fee (or, if agreed by the Association, the official purchase order) must be received by the Association prior to the course. Each student must sign the Attendance Register and complete an Event Appraisal Form. The Association reserves the right to refuse admittance to any of its events by any attendee who has outstanding moneys owing to the Association.
<b>Postponement of Training Courses</b>	Part of the benefit of the Association's courses lies in interaction between students. Should the Association believe that the number of students for any course is insufficient for this or any other purpose, the Association reserves the right to: <ul style="list-style-type: none"> <li>• Postpone a course to a later stage; and</li> <li>• Refund in full any payments received from a student, should a student not wish to attend the postponed course;</li> <li>• Cancel subject to COVID-19 pandemic travel regulations in South Africa and the United Kingdom.</li> </ul> Should bandwidth connectivity difficulties be experienced at the time of the event, the Association reserves the right to postpone the event to a later stage.
<b>Course Material</b>	Course material will be made available on the Society of Mediators' online portal before each course.
<b>Non-variation / Relaxation</b>	No variation of these terms and conditions shall be of any force or effect unless reduced to writing and signed by the student and a duly authorised representative of the Association. No failure of the Association to insist upon strict compliance with any of these terms or conditions shall not constitute a waiver of or otherwise limit any of the Association's rights or remedies.
<b>Copyright</b>	The Association's intellectual property rights in all course material are reserved.
<b>Personal Information</b>	The Association will not share your personal information without your consent. However, in processing your personal information, the Association may share it with third party processors such as payment processors, email management and distribution tools, and/or data storage providers.
<b>Disclaimer</b>	<b>The Association's courses and the notes and material handed out thereat are intended for educational purposes only and do not constitute legal or any professional advice.</b>  <b>Students agree that the Association shall not be responsible for any injury to or death of any person or the loss or destruction of or damage to any property at or on the Association's premises or systems, arising from whatsoever cause, and by whomsoever caused including without limitation any person in the employment or under delegation or instruction of the Association.</b>

**NOTE:**

Please send your completed enrolment form to Michelle Venter (Financial Manager) at [michelle@arbitrators.co.za](mailto:michelle@arbitrators.co.za).