



<b>TERMS AND CONDITIONS:</b>	
<b>Cancellation Policy</b>	The full event fee is payable prior to attendee receiving a link to the event.
<b>Payment Terms</b>	Payment of the event fee (or, if agreed by the AoA, the official purchase order) must be received by the AoA prior to receiving the event link. The AoA reserves the right to refuse admittance to any of its events by any attendee who has outstanding moneys owing to the AoA.
<b>Event Time</b>	The event recording, notes and/or slides will be available to attendees for 14 days only after the link has been dispatched. Should an attendee wish to extend this period, the attendee will be expected to re-register for this workshop in order to receive a new link to the event recording, notes and/or slides, if applicable. Please ensure that you sign into the webinar workshop timeously.
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<b>Personal Information</b>	The AoA will not share your personal information without your consent. However, in processing your personal information, the AoA may share it with third party processors such as payment processors, email management and distribution tools, and/or data storage providers.
<b>Disclaimer</b>	<b>The AoA's events and the notes, slides and recording handed out thereat are intended for general training purposes only and do not constitute professional advice.</b>
	<b>Attendees agree that the AoA shall not be responsible for any injury to, or death of, any person or the loss or destruction of, or damage to any property on the AoA's premises, whether arising from fire, theft or any cause, and by whomsoever caused or arising from the negligence (gross or otherwise) or wrongful acts of any person in the employment or under delegation or instruction of the AoA.</b>
<b>Non-variation / Relaxation</b>	No variation of these terms and conditions shall be of any force or effect unless reduced to writing and signed by the attendee and a duly authorised representative of the AoA. Failure of the AoA to insist upon strict compliance with any of these terms or conditions shall not constitute a waiver of or otherwise limit any of the AoA's rights or remedies.
<p style="text-align: center;"><b>NOTE:</b></p> <p><b>A link to the webinar workshop will be emailed to each attendee, who has registered and paid in full. Attendees will receive an email from the AoA containing the link addressed to the email address stated under the 'Personal Details' section of this Registration Form. Please check your spam mailbox should you not receive the said email.</b></p>	